WELLS BRANCH COMMUNITY HALL
RENTAL AGREEMENT As of 01/01/2026

Name:_____ Phone:_____ Email_____

Address: _____

Member_____ Non-member_____ Key Color_____ Returned_____

Dates Requested: _____ Time requested: _____

Please explain briefly the reason for the rental of the hall. _____
_____
_____

Rental Rate: Based on membership status and hours requested

_____Member for more than 30 days – Full day /amount - $100.00
_____Member for more than 30 days – 4 Hour rate - $75.00
_____Member for more than 30 days – 2nd rental in a year - $75.00
_____Non-member – Full Day - $175.00
_____Non-member – 4 Hour rate - $100.00
_____Commercial rental – rate plus 10% of profit
_____Security deposit is required from all non-members - $100.00 – this will be refunded once a member of the board has inspected the hall and the key has been returned. **Initially, this amount is required to reserve the hall and is not refundable if you cancel 15 days or less before the rental date.**

1. Any person using the Hall will be responsible for cleaning and repairing any damage that has occurred during the time the Hall is reserved.
2. Any supplies beyond the normal expected (garbage bags, paper towels, toilet paper, etc.) must be supplied by the renter.
3. All garbage is to be removed upon leaving the Hall.
4. The Lessee hereby acknowledges that they are aware that no alcohol shall be sold on the premises; that no alcohol shall be served to minors or those people deemed to be intoxicated; that should in the event that the Lessee is sued in a court of law, the Lessee shall not seek indemnification from the Wells Branch Community League or its board members herein after known as the Lessor. Nor shall the Lessor have any liability arising out of the consumption of alcohol on the said premises. The Lessee shall hold harmless the Lessor in all respects of the consumption of alcohol on the leased premises, and all invitees or guests of the Lessee shall hold harmless and not seek indemnification from the Lessor.
5. No parking on the Branch Road directly in front of the Hall or in front of the next residence on the same side as the Hall. Please place orange traffic cones in front of the planter and down towards the residence. The cones are located in the Hall closet to the right as you enter the building.
6. Any CDC Guidelines recommended to control the spread of COVID-19 shall be the responsibility of the Lessee. The Lessor shall not be held responsible for any violations or ramifications thereof.

I have read, understand, and agree to the terms of this Rental Agreement.

_____	_____	_____
Signature of Renter	Printed Name	Date
_____	_____	_____
Signature of Board Member	Printed Name	Position